

CITY OF HIALEAH  
CHARTER SCHOOL  
OVERSIGHT COMMITTEE



Committee Members:

Jose F. Caragol  
Vivian Casáls-Muñoz  
Isis Garcia-Martinez  
Paul B. Hernández  
Lourdes Lozano

Mayor Carlos Hernandez, Chair  
Luis Gonzalez, Vice Chair  
Katharine E. Cue, Secretary/Treasurer

February 28th, 2017

MINUTES/ SUMMARY AGENDA

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Call to Order- **Mayor Hernandez called the meeting to order at 7:15 p.m.**

Roll Call- **City Clerk, Marbelys Fatjo, called the roll with the following Committee**

**Members present:**

- Mayor Carlos Hernandez
- Council President Luis Gonzalez
- Council Vice President Katharine Cue-Fuente
- Councilwoman Vivian Casáls-Muñoz
- Councilwoman Isis Garcia-Martinez
- Councilman Paul Hernandez
- Councilman Jose Caragol

• **Committee Members absent:**

- Councilwoman Lourdes Lozano

• **Also present were:**

- Lorena Bravo, City Attorney
- Marbelys Fatjo, City Clerk

Invocation given by Marbelys Fatjo, City Clerk.

Pledge of Allegiance led by Committee Member Jose Caragol

**Meeting Guidelines**

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

**REPORT: The meeting guidelines were read into the record by the City Clerk, and translated to Spanish by Lisette Perez, Administrative Aide in the Office of the City Clerk.**

1) Announcement of Amendments/Corrections to the Agenda (if any).

- **The backup to Item 3b has been updated and a copy has been placed on the dais for the Committee's review.**

2) Consent Agenda –

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

**REPORT: Motion to Approve the Consent Agenda made by Vice Chair Gonzalez, and seconded by Secretary/Treasurer Cue-Fuente. Motion passed 7-0-1 with Committee Member Lozano absent.**

- A. Request permission to approve the summary agenda/minutes of the City of Hialeah Charter School Oversight Committee meeting held on **November 8<sup>th</sup>, 2016. Approved 7-0-1 with Committee Member Lozano absent.**
- B. Request permission to increase the annual expenditure for computer and equipment for the **City of Hialeah Educational Academy to CDW Government from \$50,000 to \$75,000.** Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **643. Approved 7-0-1 with Committee Member Lozano absent.**
- C. Request permission to increase the annual expenditure for purchase of virtual education for the **City of Hialeah Educational Academy to Somerset Virtual Academy from \$40,000**

to \$45,000. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number 0310-0320. **Approved 7-0-1 with Committee Member Lozano absent.**

- D. Request permission to increase the annual expenditure for waste services for the **City of Hialeah Educational Academy to Waste Management** from \$34,000 to \$42,000. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number 380. **Approved 7-0-1 with Committee Member Lozano absent.**
- E. Request permission to approve Title I Budget Appropriation Details for 2016-2017. **Approved 7-0-1 with Committee Member Lozano absent.**
- F. Request permission to approve adoption of Standard Student Attire Policy, Student Attire for Education (SAFE) Act that is consistent with Miami-Dade County Public Schools guidelines. **Approved 7-0-1 with Committee Member Lozano absent.**
- G. Request permission to approve to submit notice to Miami-Dade County Public Schools of the intent for City of Hialeah Educational Academy, as a High-Performing charter school, to increase enrollment to 920 effective the 2017-2018 school year. **Approved 7-0-1 with Committee Member Lozano absent.**
- H. Request permission to approve to increase only up to 815 students for 2017-2018 school year until Phase III of City of Hialeah Educational Academy is complete. **Approved 7-0-1 with Committee Member Lozano absent.**

3) Presentation of Financial Reports by Academica Dade LLC.

- a) Request permission to approve the **Quarterly Financial Statement** (Statement of Net Assets and the Statement of Activities) for the period that ended on December 30, 2016. **Approved 7-0-1 with Committee Member Lozano absent.**

**REPORT: Motion to Approve item 3a made by Vice Chair Gonzalez, and seconded by Secretary/Treasurer Cue-Fuente. Motion passed 7-0-1 with Committee Member Lozano absent.**

- b) Request permission to approve the **2016-2017 Revised Annual Budget** (Based on FTE of 800). **Approved 7-0-1 with Committee Member Lozano absent**

**REPORT: Motion to approve item 3b made by Secretary/Treasurer Cue-Fuente, and seconded by Committee Member Casáls-Muñoz. Motion passed 7-0-1 with Committee Member Lozano absent.**

4) Presentation of Principal's Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*.

**REPORT: The Principal's Report was presented by Carlos Alvarez**

5) Unfinished Business- **None**

6) New Business- **None**

7) Comments and Questions- **None**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**REPORT: Chair Hernandez adjourned the meeting at 7:31 p.m.**

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:  
May 23, 2017, at 6:30 p.m.**